



**Executive Board Meeting Agenda  
Thursday, December 4, 2025  
Library Conference Room RCB302D**

Convene 2:30PM

- I. Handbook committee
  - a. Proposed changes
  - b. Specific language
- II. Faculty Evaluations Committee
  - a. Date/time for a meeting
  - b. Objectives and pathway
    - i. Email from Ms. Behlen (see appendix)
- III. Research Poster Display policy initiative
- IV. LSUHSC Standing Committees
  - a. Rosters and Appointments
  - b. Committee for Information Technology
- V. Budget and other considerations
  - a. New Year Reception/Networking for current and prospective Senators
  - b. Coffee for meetings
  - c. Perks
- VI. Solicitation of changes and new initiatives for 2026
  - a. Exec board meeting day/time
  - b. Meetings with Chancellor Nelson
  - c. Pain points?

Adjourn ~3:45PM

*Appendix: Email from Ms. Jane Behlen*

In accordance with Article 12, Section 3, Louisiana Constitution (1974) *Right to Direct Participation*, La. R.S. 42:19, this meeting is open to the public, and notice of this meeting, and the agenda, are posted on-site and via the internet at least 24 hours before the scheduled time of this meeting. Those wishing to provide public commentary should register their intention to speak at the meeting at least 2 hours in advance.

**From:** Behlen, Jane E. <[jbehle@lsuhsc.edu](mailto:jbehle@lsuhsc.edu)>

**Date:** Thursday, November 13, 2025 at 3:23 PM

**To:** Lallier, Thomas <[tlalli@lsuhsc.edu](mailto:tlalli@lsuhsc.edu)>

**Cc:** Cameron, Jennifer <[jcame2@lsuhsc.edu](mailto:jcame2@lsuhsc.edu)>, Augustus-Wallace, Allison C. <[awall1@lsuhsc.edu](mailto:awall1@lsuhsc.edu)>, Miley, Aaron <[amile1@lsuhsc.edu](mailto:amile1@lsuhsc.edu)>, Alahari, Suresh <[SAlahi@lsuhsc.edu](mailto:SAlahi@lsuhsc.edu)>, Dolan, Shelly D. <[sdolan@lsuhsc.edu](mailto:sdolan@lsuhsc.edu)>, Brewer, Diedra <[Dforet@lsuhsc.edu](mailto:Dforet@lsuhsc.edu)>, Bonanno, Laura S. <[lbonan@lsuhsc.edu](mailto:lbonan@lsuhsc.edu)>, Hall, Brittany G. <[bgowl1@lsuhsc.edu](mailto:bgowl1@lsuhsc.edu)>, Duffy, Sharon J. <[sduffy@lsuhsc.edu](mailto:sduffy@lsuhsc.edu)>, Cameron, Jennifer <[jcame2@lsuhsc.edu](mailto:jcame2@lsuhsc.edu)>, Tseng, Tung Sung <[ttseng@lsuhsc.edu](mailto:ttseng@lsuhsc.edu)>

**Subject:** RE: Exec Board Meeting Agenda and prior meeting minutes (Thursday Nov 6)

Hi Dr. Lallier, Senate Executive committee members, and Evaluation subcommittee members,

We appreciate the time you all spent discussing this with us. I would like to participate in a meeting where we could focus on identifying the group's top priorities/goals for a more standardized approach across all schools. These would be specifically related to:

- Rated Criteria
  - What are the sections that need to be rated with a score?
  - In the Faculty Handbook, activities to be evaluated are teaching, research, scholarship, and service, but we discussed that there may be more, and if Research and Scholarship are the same or different sections.
  - Where do the Institutional Core Values from the strategic plan fit into rated criteria?
- Evaluation Process
  - Defining the steps of the process.
  - What is optional vs required actions (acknowledgements)? Within HR, we would say that minimally, we need a rating, the rating be presented to the faculty member, and the faculty member acknowledge this.
  - Who has responsibility for which steps (faculty member or leader)?
- Rating benchmarks
  - Once it is determined what the rated sections are, we would like your help defining a meaningful and faculty-centric evaluation benchmark tool.

We are meeting with Dr. Dugan, and then Dr. DiCarlo and Dr. Taylor next week to share our progress on the staff evaluation tool that was developed, and to begin a discussion with them about their perspective on needs with faculty evaluations.

Once we have clarity on priorities for these topics, we will configure an evaluation in PageUp and then present that to the group. We'll demonstrate the features that align to the goals we set, and the Dean's have asked for, as well.

If there is a standing meeting that I can join to get this discussion moving, or you'd like to suggest a small group to get started, I will make time to participate.

Thank you!

In accordance with *Article 12, Section 3, Louisiana Constitution (1974) Right to Direct Participation*, La. R.S. 42:19, this meeting is open to the public, and notice of this meeting, and the agenda, are posted on-site and via the internet at least 24 hours before the scheduled time of this meeting. Those wishing to provide public commentary should register their intention to speak at the meeting at least 2 hours in advance.

**Jane Behlen** | *Assistant Director, HRIS & Talent/Organizational Development*

LSU Health Sciences Center-New Orleans

RCB 6<sup>th</sup> Floor- Office 603C

O: 504-568-1616 | M: 504-232-4099

**[Click here to help us improve by sharing your most recent experience with us!](#)**

In accordance with *Article 12, Section 3, Louisiana Constitution (1974) Right to Direct Participation*, La. R.S. 42:19, this meeting is open to the public, and notice of this meeting, and the agenda, are posted on-site and via the internet at least 24 hours before the scheduled time of this meeting. Those wishing to provide public commentary should register their intention to speak at the meeting at least 2 hours in advance.